

IQAC Meeting No. 1

Date: 5.06.2021, Thursday

Time: 3pm to 4pm

Purpose: 1. Re-opening of the college
2. Time Table
3. Micro Teaching
4. NCTE
5. Moderation
6. Academic calendar

Chairperson: Dr. Sarika Patel, I/c, Principal

Venue: Principal Office, SSR College of Education

1. Re-opening of the college

It was decided by I/c. Principal, the college will commence from 1st June 2020-21 onwards after a month vacation for all the teaching staff two slots were made and divided amongst the teaching staff for easy ongoing work in the college.

2. Time Table

1/6/2021 to 3/6/2021, common timetable was made for the theory papers accordingly three hours in a day was allotted for theory papers through online mode.

3. Micro Teaching

It was decided in the meeting by Mrs. Nirupama Sahu coordinator of teaching program that 4th June onwards we will start the micro teaching program for F.Y. B.Ed. 2020-21. Accordingly, duration of the timetable was changed that is two lectures of theory periods for 50 minutes followed by 10 minutes break and group wise Micro Teaching sessions. Each group will be allotted for 1.30 hours. 45 students were divided amongst 5 groups.

4. NCTE

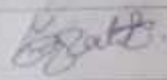

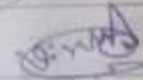


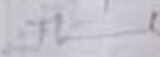


As per the direction of In, charge Principal, all the teaching faculty were asked to create their portal in the NCTE website. NEP 20201 in the portal wanted suggestion from all the faculties of Education Institutions.

5. Moderation

Mrs. Nirupama Sahu coordinator of Moderation committee instructed all the teaching staff to complete the internal assessment of 9.9. B.Ed. 2020-21 that is from the course code 201 to 212. It was also decided to place the order for printing teaching booklets for F.Y. B.Ed. 2020-21. Planning for conducting Tutorial Exam for 50 Marks was also decided through MCQ.

6. Academic Calendar

As per the instruction from the university all the B.Ed colleges have been asked to calculate and adjust the number of working days for F.Y. B.Ed. 2020-21. Hence, Dr. Vinu Agrawal was asked to calculate the academic calendar of working days since the beginning of the college for 180 days.

Members present in the meeting		
Sr. No.	Name	Signature
1	Dr. Sarika Patel (IQAC Coordinator)	
2	Mrs. Manju Sharma	
3	Dr. Vinu Agrawal	
4	Mrs. Nirupama Sahu	
5	Mr. Bhagirath Pande	
6	Mr. Nandkishore Bodkhe	
7	Mrs. Snehal Mahajan	
8	Mrs. Deepika Patel	


Dr. Vinu Agrawal
Staff Secretary




Principal
PRINCIPAL
S.S.R. COLLEGE OF EDUCATION
SAYLI, SILVASSA, ID&NH

IQAC Meeting No. 2

Date: 27.08.2021, Friday

Time: 10:30am to 11:30am

Purpose: University Exam (F.Y. B.Ed., 2020-21)

Moderation (Internal Marks and Submissions)

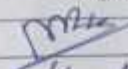
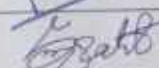

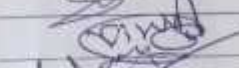
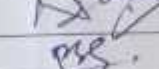

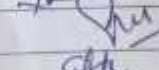


Time Table

Chairperson: Dr. Meena Prakash Kute, Principal

Venue: Staff Room, SSR College of Education

- ❖ Mr. Nandkishor Bodkhe, briefed the time table of University Exam (F.Y. B.Ed., 2020-21) which will be held from 11th September 2020-21 to 18th September. He also gave the data of the students who have filled the examination form and number of students who are remaining due to error.
- ❖ Mrs. Nirupama Sahu discussed with principal mam as well as colleagues and came to the conclusion that on or before 20th September all will have to fill the internal marks- hand written as well as soft copy. 4th September 2021 will be the date of submission of practice teaching cum internship booklets by students.
- ❖ Dr. Vinu Agrawal was instructed to collect the information of each faculty regarding the completion of syllabus for the sake of time table and allotment of periods accordingly. Henceforth, there will be five lectures per day.

Meeting was ended with vote of thanks to the chair.

Members present in the Meeting		
Sr. No.	Name	Signature
1	Dr. Meena Prakash Kute	
2	Dr. Sarika Patel (IQAC Coordinator)	
3	Mrs. Manju Sharma	
4	Dr. Vinu Agrawal	
5	Mrs. Nirupama Sahu	
6	Mr. Bhagirath Pande	
7	Mr. Nandkishore Bodkhe	
8	Mrs. Snehal Mahajan	
9	Mrs. Deepika Patel	


Dr. Vinu Agrawal
Staff Secretary




Principal
Dr. Meena Prakash Kute
PRINCIPAL
S.S.R. COLLEGE OF EDUCATION
SAYLI, SILVASSA (D&NH)



Swargheeya Sanjibhai Rupjibhai Memorial Trust



SSR COLLEGE OF EDUCATION

(Affiliated to Savitribai Phule Pune University, Pune)
(ID No. PU/PN/E.Ed./11022007)
(Approved by KCTE)

Sayll Road, Silvassa, UT of Dadra & Nagar Haveli, India; Mob: 9081160004.
Email: ssreducollege@gmail.com Website: www.ssreducollege.edu.in

Ref. No. :

Date :

IQAC Meeting NO. 03

Meeting No. 02

Date: 29.01.2022, Saturday

Time: 10:30am to 1:10pm

Chairperson: Dr. Meena Kute, Principal
Venue: Principal Office, SSR College of Education

Action Taken regarding previous meeting:

Resolution 03 (Admission)

The report regarding the admission process was submitted by Mr. Bhagirath Pande in the meeting. The details were, in the first round 5 Students were admitted by following the procedure of admission process.

Resolution 06 (Course Files)

All the faculty were reminded by Principal to submit the notes prepared of their respective courses as soon as possible.

Resolution 09 (Newsletter)

Mrs. Snehal Mahajan was given reminder to complete newsletter with the help of the faculties as soon as possible.

Agenda:

1. Instructions from Management
2. Academic Session F.Y. B.Ed. 2021-22
3. Planning Committee
4. Re Distribution of Subjects
5. Day Celebrations
6. Student Welfare
7. Committee Distribution
8. Newsletter

Discussion:

1. **Instruction from Management:** - Principal discussed about the meeting held with the chairman and the management. It has been said that the college has to fulfil the admission

process with the full strength. All the teaching and non-teaching staff have to work accordingly. The trust has given the permission to start the academic session for F.Y. B.Ed. 2021-2022 from February 1st 2022 onwards through offline mode by following SOP guidelines.

2. **Academic Session F.Y. B.Ed. 2021-22:** - As per the instructions of the Trust, the academic session for F.Y. B.Ed. 2021-22 will commence from 1st February 2022 onwards. Students will be informed in the WhatsApp group to attend the college along with time table details.
3. **Planning Committee:** - Principal mam has instructed the planning committee to prepare the orientation session details for 1st & 2nd February 2022 (F.Y. B.Ed. 2021-22).
4. **Re Distribution of Subjects:** - All the teaching faculty are allotted with different subjects to be taught for F.Y. B.Ed. from this academic year. The reshuffle has been done for the sake of progressive enhancement of the faculties and mastery over the content in different courses.
5. **Day Celebrations:** - Dr. Sarika Patel and Mr. Nandkishor Bodkhe have been assigned to celebrate the days such as 27th February- Marathi Divas, 28th February- Science Day.
6. **Student Welfare:** - Mrs. Snehal Mahajan, SWO Officer will conduct programme under Nirbhaya Kanya Abhiyan for the students between 14th to 20th Feb. 2022. The details of the programme are shortlisted and are recorded in her file.
7. **Committee Distribution:** - Principal Mam reshuffled some of the committees and their in-charge, so that all the faculty accustom themselves to work under different committees.
8. **Newsletter:** - Mrs. Snehal Mahajan and Dr. Sarika Patel have been asked to conduct a workshop on preparation of Newsletter. The workshop can be oriented by Mr. Rajesh Pandey, Associate Professor of MBA and Mr. Amar Vangad, Assistant Professor of MBA.

Note: The details of course code and the subject in-charge followed by committee distribution detail within the faculties are hereby attached.

Meeting was ended with vote of thanks to the chair.

Members present in the Meeting		
Sr. No.	Name	Signature
1	Dr. Meena Kute	<i>[Signature]</i>
2	Dr. Sarika Patel (IEAC Coordinator)	<i>[Signature]</i>
3	Dr. Vinu Agrawal	<i>[Signature]</i>
4	Mrs. Manju Sharma	<i>[Signature]</i>
5	Mrs. Nirupama Sahu	<i>[Signature]</i>
6	Mr. Bhagirath Pande	<i>[Signature]</i>
7	Mr. Nandkishor Bodkhe	<i>[Signature]</i>
9	Mrs. Snehal Mahajan	<i>[Signature]</i>

[Signature]
Dr. Vinu Agrawal
Staff Secretary



[Signature]
Principal
Dr. Meena Prakash Kute
PRINCIPAL
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(Affiliated to Savitribai Phule Pune University, Pune)

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(Approved by NCTE)

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Email : ssreducollege@gmail.com Website : www.ssreducollege.edu.in

Ref. No. :

IAAC Meeting NO:04

Date :

Meeting No. 14

Date: 3.3.2022, Thursday

Time:03:00pm to 4:30pm

Chairperson: Dr. Meena Kute, Principal
Venue: Principal Office, SSR College of Education

Agenda:

1. GMC Election
- 2.. Day Celebration
- 3.. Women's Day Celebration
4. Moderation
5. Freshers Party
6. Uniform
7. Prelim Examination
8. Field Visit
9. Campus Interview
- 10.Group Photo
- 11.Printer & Projector
- 12.Orientaion-Admission
- 13.Admission Report
- 14.College Timings
15. Answer Booklets
16. Alumni
17. Website
18. Book Bank & Vriddhi



Discussion:

1. **GMC Election:** - Mrs. Manju Sharma, Cultural Coordinator will conduct GMC Election for F.Y. B.Ed. 2021-22 on 7th March 2022. Students will be briefed about the procedure for contesting the election, canvassing before 5th March 2022.
2. **Day Celebration:** It is decided from the Trust-SSRMT that all the colleges of the campus will celebrate days from 7th to 9th March 2022.

3. **Women's Day Celebration:** The responsibility of celebrating Women's Day has been given to Mr. Bhagirath Pande on 8th March 2022.
4. **Moderation:** It is instructed to all the faculty to complete the assessment of Practice Teaching & Internship Booklets of S.Y. B.Ed. 2021-22 and submit the internal marks of all the courses by 10th March 2022.
5. **Freshers Party:** Due to S.Y. B.Ed. prelim exams, Freshers Party will be arranged for F.Y. B.Ed. after 15th of March 2022 and the arrangements will be taken care by Mrs. Manju Sharma.
6. **Uniform:** Mrs. Manju Sharma will arrange for uniforms of F.Y. B.Ed. 2021-22 students by 5th March 2022.
7. **Prelim Examination:** Preliminary Examination will be conducted for S.Y. B.Ed. 2021-22 from 10th March 2022 onwards up to 15th March 2022 (10 to 205). The arrangements related to the examination will be made by Mr. Nandkishor Bodkhe.
8. **Field Visit:** Mr. Bhagirath Pande has taken the permission from principal mam for the field visit to a company, as a part of practical of course 102-Economics.
9. **Campus Interview:** Principal mam has suggested Mrs. Manju Sharma to plan for the campus interview for S.Y. B.Ed. students by 31st March 2022.
10. **Group Photo:** It was decided that the group photo of previous year batch i.e. 2019-21, the copy of the same will be purchased by college. One framed photo & one without frame. Mr. Bhagirath Pande will submit by next week.
11. **Printer & Projector:** Mr. Nandkishor Bodkhe has been asked to put up the file for New Printer for staffroom & Projector for Classroom.
12. **Orientation-Admission:** it was decided that the orientation will be done for the new academic session by visiting various degree colleges regarding MH B.Ed. CET. Mr. Nandkishor Bodkhe has been asked to prepare the schedule accordingly.
13. **Admission Report:** Mr. Bhagirath Pande was told to submit the admitted candidates list and the report regarding the same of 2021-23 batch to principal mam by 7th March.
14. **College Timings:** As per the request of F.Y. & S.Y. B.Ed. students, principal mam has instructed Dr. Vinu Agarwal to discuss & decide the timings of the college.
15. **Answer Booklets:** Mr. Nandkishor Bodkhe has been asked to put up the file for printing of answer booklets for the new session.
16. **Alumni:** Mrs. Nirupama Sahu has been asked to conduct the Alumni meeting for the Alumni by April 2022.
17. **Website:** All the faculty have been asked to submit the one pager of the various activities conducted last week. The faculty incharge are Dr. Sarika Patel, Mrs. Manju Sharma, Mr. Nandkishor Bodkhe & Mrs. Snehal Mahajan.
18. **Book Bank & Vriddhi:** Mrs. Snehal Mahajan has been given the responsibility to orient the students of F.Y. & S.Y. for the book bank. Also file will be put up to purchase the Maharashtra Board Textbook from 8th std. to 10th std. and 11th & 12th std. for Economics & Psychology as per the need of sphere 106. She has been asked to register the admitted students under Vriddhi software by March end.

Meeting was ended with vote of thanks to the chair.

Members present in the Meeting

Sr. No.	Name	Signature
1	Dr. Meena Kute	<i>Meena</i>
2	Dr. Vinu Agrawal	<i>Vinud</i>
3	Mrs. Manju Sharma	<i>Manju Sharma</i>
4	Mr. Bhagirath Pande	<i>Bhagirath Pande</i>
5	Mr. Nandkishor Bodkhe	<i>Nandkishor</i>
6	Mrs. Snehal Mahajan	<i>Snehal</i>

7. Mrs. Nereepama Sahu

Nereepama

8. Dr. Savitika Patel
(IQAC Coordinator)

Savitika

Vinud
Dr. Vinu Agrawal
Staff Secretary



Meena
Principal
3/3/2022
Dr. Meena Prakash Kute
PRINCIPAL
S.S.R. COLLEGE OF EDUCATION
SAYLI, SILVASSA. (D&NH)